

# Submitting a Data Correction Form for CARFAX Vehicle History Reports

Begin by logging into your CARFAX Account at [www.carfaxonline.com](http://www.carfaxonline.com) and clicking on the *Data Correction Form* link.



1. Enter the 17-digit VIN and click *Submit*.



## CARFAX® Vehicle History Report™ Data Correction Request

In order to process your request in a timely manner, supporting documents must be received by CARFAX Business Services via fax or mail after your request has been submitted. More details will be provided on your Confirmation page.

To request a change on the CARFAX Vehicle History Report, please complete these 5 easy steps. You will receive an email with a Reference Number after your request has been confirmed. Use this Reference Number for any inquiries about the status of your Data Correction Request.

Enter your 17-character VIN:

For further questions, please contact Business Services at 800-274-2277 or via email at [dealer@carfax.com](mailto:dealer@carfax.com).

2. Enter the date of the record and click *Submit*.  
Choose the record for CARFAX to research and click *Submit* again.



Identify the date of the Record to be corrected on the CARFAX Vehicle History Report:

Date of Record:  Date:   
\*If no date is available, please leave this field blank.

The Vehicle History Report Record(s) below match the VIN and Date submitted.  
(Please note: You can only select one record at a time.)

Date	Mileage	Source	Comments
<input checked="" type="radio"/> 08/05/1994		Florida Inspection Station	Passed emissions inspection
<input type="radio"/> Other			

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3. Enter the requested change, any additional comments, and click *Submit*.



This Vehicle History Report Record has been selected.

Date	Mileage	Source	Comments
08/05/1994		Florida Inspection Station	Passed emissions inspection

Identify the Issue with this Record:

**Requested Change/Research** (required field - 250 character limit, 226 characters remaining)

**Additional Comments** (optional field - 1000 character limit, 984 characters remaining)

Examples: The correct odometer reading should be 13,545 miles. We have documents that show odometer reading is wrong.

#### 4. Confirm your submission.



Confirm the following details before submitting your Data Correction Request:

VIN: 1G1YY33P0N5118574	
Date of Record:	08/05/1994
Record to be Changed/Researched:	Florida Inspection Station
Requested Change/Research:	Missing odometer reading
Additional Comments:	Should be 15,000
<a href="#">Edit Details</a>	
<a href="#">Request a change to another record for this vehicle</a>	

**CONFIRM**

#### 6. Review and print your confirmation.



Thank you for submitting a Data Correction Request on a CARFAX Vehicle History Report!

Your Reference Number will be sent to you momentarily by e-mail.

##### Final Reminders to complete the process:

- Please keep the Reference Number on hand or print out a copy of the confirmation e-mail for any inquiries about the status of your request.
- In order to process your requested change in a timely manner, we must receive supporting documents.
- For a list of potentially required supporting documentation, [click here](#).
- Supporting documents can be **faxed** to 866-263-1676 or **mailed** to:  
 CARFAX, Inc.  
 5860 Trinity Parkway, Suite 600  
 Centreville, VA 20120  
 ATTN: Subscriber Research
- You may call CARFAX Business Services at **800-274-2277, 8am - 6pm ET, Monday-Friday** to check on the status of your request.

**PRINT**

#### 5. Choose your submissions type (Standard or Fast Track), enter your contact information, read and accept the terms and conditions, and click Submit.



Please select one of the following options for your Data Correction Request(s):

- Standard** [Learn More...](#)
- Fast Track** [Learn More...](#)

Please provide the following information:

(All fields marked with a \* are required)

Contact Name:*	<input type="text" value="First Name Last Name"/>	Contact E-mail Address:*	<input type="text" value="contact@dealer.com"/>
Job Title:*	<input type="text"/>	Fax Number:*	<input type="text"/> <input type="text"/> <input type="text"/>
Current Odometer Reading:	<input type="text" value="(no commas)"/>	Preferred Phone Number:*	<input type="text"/> <input type="text"/> <input type="text"/>

If these details are correct, click on "Submit Request".

By clicking on "Submit Request", I certify that the information I am providing to CARFAX is accurate and complete. Any non-personally identifying information I submit to CARFAX may be used to amend the vehicle history relating to the above referenced Vehicle Identification Number (VIN). I certify that I have permission to use any and all information submitted to CARFAX, and that CARFAX has the right to incorporate this information into its Vehicle History Report. I acknowledge and agree that if CARFAX makes the requested change, CARFAX (1) may independently research this data issue; (2) reserves the right to modify its database based on the results of its research review; and (3) will notify me of the results of its research review. Should the record get reinstated after research, I understand that it is my responsibility to inform the buyer of the reinstatement of this record should I sell this vehicle. I further understand that if CARFAX is asked to comply in a vehicle fraud investigation, I agree and consent to disclosure to law enforcement agencies of this document with the information I have certified. I also understand that I may be personally subject to civil or criminal penalties for willful misstatements, or omissions in the information I have provided, and I agree to indemnify CARFAX for any damages incurred as a result of any such misstatements or omissions.

I acknowledge that I have read and accept the terms of the Data Correction Request Certification Statement outlined above.

**SUBMIT REQUEST**

You will also receive a confirmation email.

CARFAX Data Correction Request for 1992 CHEVROLET CORVETTE

From: [dealer@carfax.com](mailto:dealer@carfax.com)

You may not know this sender. [Mark as safe](#) | [Mark as junk](#)

Sent: Fri 2/19/10 3:05 PM

To: [bobdrisco@live.com](mailto:bobdrisco@live.com)

Thank you for submitting a Data Correction Request on a CARFAX Vehicle History Report!  
 Your Reference Number for VIN 1G1YY33P0N5118574 (1992 CHEVROLET CORVETTE) is 282364.

Final Reminders to complete the process:

- Please keep this Reference Number on hand or print out a copy of this confirmation e-mail for any inquiries about the status of your request.
- In order to process your requested change in a timely manner, we must receive supporting documents.
- For a list of potentially required supporting documentation, <http://www.carfaxonline.com/pdf/DCFSupportListian.pdf>
- Supporting documentation can be faxed to 866-263-1676 or mailed to:

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